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5 IN THE UNITED STATES DISTRICT COURT
6 FOR THE DISTRICT OF ARIZONA

7 ❖) No. CV❖ -PHX ROS
8 Plaintiff,)
9 vs.) **ORDER SETTING**
10) **SCHEDULING CONFERENCE**
11 ❖)
12)

13 Pursuant to the Local Rules of Civil Procedure of the District of Arizona ("LRCiv")
14 governing differentiated case management, this action is designated a **standard track** case.
15 Accordingly,

16 **IT IS HEREBY ORDERED** that, pursuant to Rule 16, Fed.R.Civ.P.(FRCP), a Scheduling
17 Conference is set for ❖ _____ at the Sandra Day O'Connor U.S.
18 Courthouse, 401 West Washington, 6th floor, Phoenix, Arizona. This Court views the
19 Scheduling Conference as critical to its case management responsibilities and the
20 responsibilities of counsel/parties pursuant to FRCP 1. **All counsel to this action must advise**
21 **the Court three days prior to this Conference if they plan to participate by telephone.**

22 **IT IS FURTHER ORDERED** that: (1) The counsel/parties are directed to Rule 16 of the
23 FRCP. for the guidelines of this Conference. (2) Counsel who will serve as principal trial
24 counsel, or who has the authority to make stipulations at the Conference and has knowledge of
25 all facets of this action, must appear at the Conference. (3) Counsel/parties who fail to appear
26 or who are late, or who send an insufficiently authorized and knowledgeable substitute shall be
27 ordered to pay the attorneys fees and expenses of the counsel/parties who attend the
28 Conference.

1 **IT IS FURTHER ORDERED** that all counsel/parties shall conduct an initial **Case**
2 **Management Meeting** at least twenty-one days before the Scheduling Conference in
3 accordance with Rule 26(f) of the FRCP. and **shall** discuss the matters set forth in the Court's
4 **Agenda for Case Management Meeting**.

5 **IT IS FURTHER ORDERED** that, it **shall** be the responsibility of the Plaintiff or Plaintiff's
6 counsel to initiate the communication necessary to schedule the **Case Management Meeting**,
7 and to prepare both the **Proposed Case Management Plan** and **Proposed Scheduling Order**.

8 **IT IS FURTHER ORDERED** that, at the Case Management Meeting, the parties/counsel
9 **shall** prepare a **Proposed Case Management Plan** and a **Proposed Scheduling Order** and
10 **shall** file them with the Court, not less than ten days before the Scheduling Conference.

11 **IT IS FURTHER ORDERED** that, after the Scheduling Conference the Court will enter a
12 **Scheduling Order** that **shall** control the course of this action. To the extent that the Court's
13 **Scheduling Order** differs from the parties'/counsel's **Proposed Case Management Plan**
14 and/or **Proposed Scheduling Order**, the Court's Order **shall** control the course of this action
15 unless modified by Court order, pursuant to FRCP 16(b) and (c).

16 **IT IS FURTHER ORDERED** that, the parties/counsel **shall** obtain from this Court's
17 website at www.azd.uscourts.gov. (Refer to "Orders, Forms & Procedures" under Judges &
18 Courtrooms), and **shall** use only the Court's forms for the **Agenda for the Case Management**
19 **Meeting**, the **Proposed Case Management Plan**, the **Proposed Scheduling Order**, the **Joint**
20 **Proposed Pretrial Order** and other documents and orders of this Court

21 **IT IS FURTHER ORDERED** that counsel/parties provide in the Case Management Plan
22 an e-mail address to be used by the Court, as it deems necessary, to provide immediate notices

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1 when minute entries are not prepared, or to be used for contact purposes, or to provide other
2 material information to counsel/parties on an urgent basis.

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4 DATED this _ ❖ _____ day of ____ ❖ _____, 200❖ __.

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Roslyn O. Silver
United States District Judge

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9 copies to all counsel of record

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